ENTRY CHECKLIST
Project Deadline: Friday, April 3, 2015

Checklist:

☐ I will meet the deadline of 5:00 p.m. on Friday, April 3, 2015.

☐ I am entering no more than two student entries or one student-created entry and one teacher-created entry.

☐ The student work was completed between January 2014 and the entry deadline.

☐ I have completed the online entry form per the directions online at http://ito.lacoe.edu/dva including adding related curricular standards and citations/credits.
   NOTE: Incomplete entry forms may disqualify the entry.

☐ I have printed out the online entry form and am submitting it via U.S. or school mail (“Blue Bag”/“Jet Mail”) with my technology project.

☐ This technology project is clearly labeled with the following information:
   - Title of Project
   - Name of submitting teacher
   - Name of student, if independent project
   - Name of school
   - Name of district
   - Curricular Category
   - Grade level category (elementary or secondary)

☐ I have on record parent releases of students whose images appear in this project. I also have students and parent permissions to submit this project.

☐ In respect to copyright laws, I have received permission for use or given credit and cited all elements (images, music, etc.) of this project that are not original.

☐ I have put Thursday, May 21, 2015 on my calendar for the 2015 Digital Voice Awards “virtual” celebration to be held online.